

# The Section 8 Administrators Association Presents:



## HCV Eligibility

*(updated w/HOTMA)*

Presented by Nan McKay and Associates, Inc.

<b><u>Date:</u></b>	April 15 – 16, 2025
<b><u>Time:</u></b>	8:00am - 4:30pm (Day 1) and 8:00am - 12pm (Day 2)
<b><u>Location:</u></b>	Sheraton Framingham Hotel & Conference Center 1657 Worcester Rd, Framingham, MA 01701
<b><u>Fee:</u></b>	\$450 per member / \$700 per non-member

### **Purpose:**

To maximize SEMAP points for selection from the waiting list and ensure you and your staff understand the critical basics of HCV eligibility.

Upon completion of the HCV Eligibility training, you should be able to explain and apply HUD regulations and guidance to determine eligibility in the housing choice voucher (HCV) program.

### **Day One**

- Read and interpret HUD notices, regulations, and other resources with a focus on critical information
- Explain the requirements for disclosure and documentation of social security numbers and the requirements of verification
- Categorize the different types of citizenship status as well as the resulting types of families and identify how citizenship status affects eligibility and rent

### **Day Two**

- Discuss income limits and their role in the eligibility process
- Apply the student rule to the eligibility process
- Describe factors of eligibility, waiting list requirements, and preferences

### **Who Should Attend?**

HCV Staff, waiting list supervisors and eligibility specialists

Please register by **April 4, 2025**. All attendee registrations will be sent to the trainer on this day for preparation of materials and certificates of completion. There is no exam.

## **Registration Form**

**April 15 - 16, 2025**  
**HCV Eligibility by Nan McKay**

**\$450 per Member or \$700 per Non-Member**

(All attendees from one agency can be listed on this form) Multiply cost by number of attendees

Names(s)	
Agency	
Phone	
Email(s)	
Total # of Registrations	
Amount due to S8AA	

**No refunds will be granted to anyone who registers but fails to attend the training or who cancels after April 4, 2025.**

### **How do I register?**

**EMAIL REGISTRATION FORMS TO:** [S8AAssociation@gmail.com](mailto:S8AAssociation@gmail.com). The sender will receive an email confirming receipt of the registration(s).

**How do I pay?:** Please make checks payable **only** to Section 8 Administrators Association and mail to:

**SECTION 8 ADMINISTRATORS ASSOCIATION**  
**C/O Watertown Housing Authority,**  
**55 Waverley Ave.**  
**Watertown, MA 02472**

Or you can submit to our paypal account: [paypal.me/Section8AA](https://paypal.me/Section8AA)