

**Posted:** 03/22/23

**Category:** Resident Services

**Title:** Licensed Certified Social Worker (LCSW)

**Location:** Newton Housing Authority  
82 Lincoln Street  
Newton Highlands, MA 02461

**Salary:** \$57,000 - \$60,000 based on experience and education.

**Instructions:** Please forward resume and cover letter to Beatrice Flores at [bflores@newtonhousing.org](mailto:bflores@newtonhousing.org) or by mail to Newton Housing Authority 82 Lincoln Street Newton Highlands, MA 02461. No phone calls please. NHA is an Equal Opportunity Employer.

### **Job Description and Requirements:**

#### Clinical Responsibilities

- Outreach and engage tenant population in Newton Housing Authority's Federal Public Housing Program.
- Provide social services to Newton Housing Authority residents.
- Perform clinical assessments when required and develop individualized action plans, including goals and a means of monitoring progress.
  - Utilize networks of social and clinical services to assist residents in meeting identified needs.
  - Utilize motivational interviewing and other evidence-based modalities to assist residents in meeting the identified needs
- Respond to crisis referrals and situations, providing written follow-up to the Director of Resident Services.
- Provide case management services, including, but not limited to, issues with housekeeping and hoarding behaviors, eviction prevention, household budgeting and economic self-sufficiency, arrangement of transportation for social and personal needs, referrals and linkages to community resources.
- Provide short-term therapeutic intervention until residents are connected to long-term outpatient services. The clinical relationship can range from 3 days to 12 months depending on the clinical needs of the resident.
- Provide brief clinical interventions for residents that require short-term clinical support.
- Perform in-home hoarding and clutter assessments and long-term therapeutic interventions utilizing Motivational Interviewing.
- Assist residents by producing informational materials, including monthly newsletters for elders and families.
- Assist tenants in preparing any necessary forms or documentation needed to take advantage of social welfare programs.
- Serve as mediator for tenant dispute resolution.

- Supervise Master of Social Work Clinical Interns.

#### Recreation Responsibilities

- Co-develop recreation programming to address NHA's growing diverse population.
- Serve as authority representative at tenant meetings.
- Implement social and recreational activities for residents in elderly and family housing such as but not limited to: flu shot clinics, holiday parties, psycho-education programs.
- Serves as authority representative at tenant meetings.
- Attend pertinent meetings, seminars, conferences, workshops, or any other housing or resident services oriented presentation.

#### Administrative Responsibilities

- Maintain tenant records and Resident Services Department records.
- Support Director of Resident Services in annual grant reporting and annual internal reporting.
- Support Director of Resident Services in soliciting donations for programs.
- Perform other related duties as required or requested.

#### Candidate Strengths and Interests

- Candidates must have their LCSW before hire or receive their LCSW within 6 months of hire.
- Candidates must have personal transportation.
- Candidate should be highly proficient in Microsoft office.
- A candidate that can communicate in a second language is highly preferred.
- The candidate should have strong skills in working cross culturally.
- Individuals who self-identify as BIPOC strongly encouraged to apply.
- The candidate should have an interest in adopting Motivational Interviewing as a primary intervention style or should have experience in Motivational Interviewing.
- An ideal candidate would have experience working with Older Adults.
- An ideal candidate would be passionate about affordable housing.