

FIRST DRAFT – HOUSING CHOICE VOUCHER OFFICER

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The St. Petersburg (FL) Housing Authority located on the beautiful Gulf Coast seeks a HCV Officer to plan, organize, direct and control all operational aspects of the federally assisted housing program.

Specific experience with the management of project-based programs within a RAD environment, desired. Leadership principles, effective management/supervisory skills and applicable employment laws and regulations, preferred. A degree from an accredited four-year college in business or public administration or related field, required. An advanced degree, preferred. A minimum of five (5) years experience in a federally assisted or subsidized housing program, required. Sec. 8 Manager Certificate, required or obtained within six (6) months. Computer proficiency in HCV software, required. Salary based upon experience and education.

The position is open until filled.

Submit cover letter and resume to: Leo Dauwer, Search Consultant, 20 Shady Lane, Needham, MA 02492. Attn: St. Petersburg HA Search. Email: dowerassociates@comcast.net. No faxes, please. EOE. Note: A position description can be sent upon request.